

NATIONAL TAIWAN OCEAN UNIVERSITY
REGULATIONS GOVERNING DIRECT TRANSFER INTO THE DOCTORAL PROGRAMS

Approved in the Second Meeting of the Academic Affairs Committee in the First Semester of Academic Year
2006/07 on Nov. 16, 2006
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Academic Year 2007/08 on March 27, 2008 (Amendment of Articles 7 and 8)
Promulgated pursuant to the NTOU Order No. 0970005981B on June 5, 2008

Article 1

The Regulations are enacted in accordance with the Regulations for Exceptional Students to Transfer Directly into the Doctoral Programs of the Ministry of Education.

Article 2

NTOU students, who distinguish themselves with an exceptional academic performance and possess a potential for research and whose grades meet the regulations of respective departments, graduate institutes and degree-conferring programs, may apply for the direct transfer into the doctoral programs. (Regulations of respective departments, graduate institutes and degree-conferring programs shall be implemented upon approval passed in the meeting of Academic Affairs Committee.)

Article 3

Graduate students, who intend to apply for the direct transfer into the doctoral programs after their admission into the University, should submit their applications before the end of the semester in their first academic year (the thirty-first day of July) while the undergraduate students should submit their applications before the end of the second semester in their junior year (the thirty-first day of July). Applications submitted beyond the deadline shall not be processed.

Article 4

Students, who apply for the direct transfer into the doctoral programs, should provide the following documents:

1. Application Form of the Direct Transfer into a Doctoral Program
2. Graduate students applying for the direct transfer into the doctoral programs are required to provide the copies of their academic transcripts of the first and second semesters of their first academic year.

3. Undergraduate students applying for the direct transfer into the doctoral programs are required to provide the copies of the academic transcripts of their first three academic years.
4. Recommendation letters written by two or more of the professors or associate professors of their original or related departments or graduate institutes.

Article 5

All applications, received from students by respective departments, graduate institutes or degree-conferring programs for the direct transfer into the doctoral programs, should be approved in the committee meeting of the respective departments, graduate institutes or degree-conferring programs into which the students intend to transfer, and thereafter should be submitted to the Doctoral Program Review Committee for approval. Upon approval of the committee and ratification of the President of National Taiwan Ocean University, the applicants shall be entitled to the direct transfer into the doctoral programs.

Article 6

The student quota of each department for the direct transfer into a doctoral program should take up forth percent of the quota for the ordinary student admission to the doctoral programs of the departments, graduate institutes or degree-conferring programs approved by the Ministry of Education for the academic year. The decimal number should be rounded up to the next whole number. When the quota for the ordinary student admission approved by the Ministry of Education is less than five students, the student quota for the direct transfer into a doctoral program can be two students; however, such quota should be included in the total number of enrolled students approved by the Ministry of Education for the academic year.

Article 7

The graduating undergraduate students who are approved for the direct transfer into the doctoral programs should obtain their bachelor's degrees in the academic year in which the approval is granted. Said students who fail to obtain their bachelor's degrees shall be disqualified for direct transfer into the doctoral programs.

Where the students mentioned in the preceding paragraph obtain their bachelor's degrees one semester or one academic year ahead of their

graduation schedule may start their doctoral study in the following semester after the conferment of the bachelor's degree.

Article 8

Under any of the following circumstances, students granted for the direct transfer into the doctoral programs may apply for returning to their original departments, graduate institutes or degree-conferring programs to resume their study of the master's programs or transferring to related departments, graduate institutes or degree-conferring programs for study of the master's programs. However, such applications should obtain the approval of committee meetings of the respective departments, graduate institutes or degree-conferring programs and the ratification of the President of National Taiwan Ocean University:

1. complete at least one academic year of study of the doctoral programs, but discontinued the study due to unforeseen circumstances
2. failed the doctoral qualifying examination
3. failed the doctoral degree examination and did not meet the requirements set forth in Article 9 of the Regulations

The foregoing students, who have completed the prescribed courses of the master's programs, handed in their theses, passed the master's degree examination and obtained passing grades, shall be conferred with a master's degree. The period of study in the doctoral programs shall not be included into the prescribed maximum duration of studying the master's program.

Direct transfer into a doctoral program can only be applied once and students are prohibited from applying for a direct transfer to a doctoral program again as graduate students after their return to or transfer into the master's programs.

Article 9

A student directly transferred into a doctoral program, who passed the doctoral qualifying examination but failed the doctoral degree examination, shall be conferred with a master's degree provided that their doctorate dissertations determined by the Doctoral Degree Examination Committee conformed to the conferment standard of the master's degree and that the students obtained a passing grade.

Article 10

A graduating undergraduate student, approved for the direct transfer into a

doctoral program, should at least fulfill the 30-credit requirement for a doctoral program from the academic year of approval; whereas a graduate student approved for the direct transfer into a doctoral program, should fulfill the 30-credit requirement for the doctoral program from the academic year of approval, and the 30-credit requirement shall include the credits obtained in the master's program. Regulations governing the doctoral programs shall apply to the maximum duration of the study and the assessment of students.

Article 11

The application form of the direct transfer into a doctoral program shall be defined and produced by the Office of Academic Affairs, and the format of the recommendation letter shall be defined by respective graduate institutes.

Article 12

The Regulations shall be enacted for implementation upon the approval of the Academic Affairs Committee meeting and the ratification of the President of National Taiwan Ocean University.

Note : The Regulations are enacted in Chinese. In case of any discrepancy between the English version and the Chinese text, the Chinese text shall prevail.