

**NATIONAL TAIWAN OCEAN UNIVERSITY**  
**REGULATIONS GOVERNING MASTER'S AND DOCTORAL PROGRAMS**

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Article 1

A graduate student should possess a Bachelor's Degree or the equivalent educational qualification, while a doctoral student should possess a Master's Degree or the equivalent educational qualification prior to admission into National Taiwan Ocean University (NTOU) after passing the NTOU entrance examination (this provision does not apply to the students approved for the direct transfer into the doctoral programs.)

Article 2

A graduate student/doctoral student should obtain the approval from the director of the Graduate Institute for his/her selection of an advisor after enrollment, and take the courses of study prescribed by the department/graduate institute. Moreover, the graduate student/doctoral student should receive the guidance from the advisor for the thesis/dissertation writing. An advisor who is a relative by blood or marriage within the third degree of kinship of the graduate student/doctoral student is prohibited from acting as the student's advisor.

Article 3

In addition to the thesis/dissertation requirement, a graduate student should fulfill the minimum 24-credit requirement, and a doctoral student should fulfill the minimum 18-credit requirement. A student approved for the direct transfer into the doctoral program should obtain at least 30 credits which exclude the credits obtained from the thesis/dissertation.

Article 4

The regulations governing the required number of credits, compulsory courses, elective courses, and all degree-conferring evaluations shall be formulated by respective departments or graduate institutes. However, the foregoing regulations should be

reviewed by the College Curriculum Committee and NTOU Curriculum Committee, and thereafter submitted to the Academic Affairs Committee for approval and recordation.

#### Article 5

The passing grade for each course taken by the graduate students/doctoral students is 70. No make-up examination will be provided to students who fail to obtain a passing grade for a required course; instead, students who fail a required course should take the course again.

#### Article 6

A graduate student or a doctoral student, who fails the examination of the prescribed degree and is disqualified for a retake of the examination or is qualified for a retake of the examination but still fail the second examination, shall be expelled from the NTOU.

#### Article 7

A graduate student, who has completed one academic year of study and whose average grade of the one-academic-year study (inclusive of two semesters) is evaluated by the department/graduate institute as completion of study with honor and possession of research potential, may be nominated by at least two professors of the department/graduate institute where the student is enrolled or a related graduate institute for the direct transfer into a doctoral program. Upon the passing of the resolution in the meeting of the graduate institute/department for which the student applies, the approval of the Doctoral Student Review Committee, the ratification of the President of the NTOU, and reporting to the Ministry of Education for recordation and reference, the student may be granted the direct transfer into a doctoral program.

#### Article 8

The prescribed study duration for a master's program should be at least one year and a maximum of four years, while the prescribed duration of study for a doctoral program should be at least two years and a maximum of seven years. Students who fail to complete the required courses within the above prescribed study duration shall be expelled from the NTOU. The minimum duration of study for students of an in-service master's program or a doctoral program is two years. However, students of the master's programs and the doctoral programs who fail to complete the required courses or their theses within four years and seven years, respectively, may apply for an extension of one year of study.

#### Article 9

A graduate student or a doctoral student is prohibited from applying for transfer to another department/graduate institute.

#### Article 10

A graduate student or a doctoral student who does not receive any scholarship from NTOU may find a part-time job of related nature inside or outside the campus of NTOU upon the approval from the director of the graduate institute. Moreover, the director of the graduate institute and the student's advisor may reduce the required number of credits of each semester for the student or process matters pursuant to the Paragraph 2 of Article 8 after taking the student's academic accomplishments into consideration.

#### Article 11

Matters concerning the master's and doctoral degree examinations shall be subject to the NTOU's Rules Governing the Master's and Doctoral Degree Examinations, which is separately formulated.

#### Article 12

A doctoral student having satisfactorily completed all the required courses and passed the doctoral qualifying examination shall be nominated as the candidate for the doctoral degree examination and thereafter conferred with a certificate of doctoral degree after passing the doctoral degree examination. A graduate student having satisfactorily completed all the required courses and passed the master's degree examination shall be conferred with a certificate of master's degree.

#### Article 13

All the following matters pertaining to the graduate students or doctoral students shall be processed in accordance with the Study Regulations of the NTOU: application for attending the entrance examination, admission, registration, deferral of admission, suspension of study, resumption of study, change of name or age, and violation of NTOU rules.

#### Article 14

The Regulations shall be enacted for implementation upon the approval of the Academic Affairs Committee and submission to the Ministry of Education for recordation and reference.

**Note : The Regulations are enacted in Chinese. In case of any discrepancy between the English version and the Chinese text, the Chinese text shall prevail.**